

Minutes from 7th December 2015 HPC meeting

Apologies:

Councillors Karen and Paul Lincoln, Councillor Kerry Walker.

1.2. None

1.3. None

Verbal Report. Nothing to report. Additional work to be done on budget.

No questions.

No declarations of interest.

5.1. Councillor Nigel Dixon's Report:

- Street lighting in Brook Park has been repaired and is now working.
- In conversation with Managing Director with Persimmon with list of concerns. Awaiting issues to be redressed – a report of these at next meeting.
- Explanation on current Police recording crime issues discussed and explained.
- Hoveton St John Primary school car park plans- discussions on going with Blofield Estate.

5.2. PCSO written report:- 3 crimes – Assault on Stalham Road. Assault and thief in a shop. 3 new priorities Stalham Safe Neighbourhood Action Plan (snap).

- Speeding in Potter Heigham
- Christmas crime generally.

5.3. No questions from the general Public.

6. General Actions:

Bridle path on Tunstead Road – progressing.

Works on Pocket Park ongoing.

Neighbourhood Plan – no further news.

Documents to archive – Councillor Walker and Councillor Alex Howe to meet in January and discuss further.

Highways, nothing to report.

Correspondence:

7.1 Street light opposite 11 Waveney Drive (position 42). Could be a parish light? – Councillor Alex Howe to look into this and report back.

7.2 Highways email from Justin Le Hay mentioning vegetation and rubbish. Barrier in hand.

Railings on mini roundabout- maintenance with wait until Cycle Project.

Trod – finish sub-standard, x3 areas already damaged. Ex Councillor Colin Robb has written to Councillor Richmond who will chase Place Farm for promised £500 donation.

Initials Date

Hoveton Great Broad:- Councillor Peter Howe to contact Natural England and state that HPC would like to be kept up to date on all issues concerning any plans.

7.4 Notification email from Sonia Shuter about information and advice services (noted).

7.5 Report of Health & Safety from Roy Harold, Chief Fire Officer.

7.6 Noted.

7.7 Neighbourhood Plan – WPC agreed to join HPC to explore doing joint NP.

7.8 Request from Age UK. Donation denied.

8.2 Quote received from Garden Guardian gardening services. £1105.00

£48.00 refunded from Solicitor whom HPC instructed in respect of the purchase of Granary Staithe.

7.8 An expression of interest has been received from a Wroxham resident in becoming Parish Clerk for Hoveton Parish Council.

7.8.5 Hoveton Youth Club no longer has helpers to keep running the Club. It is intended to donate their money/equipment. Councillor Richmond to respond.

8. None.

9.1 Approved.

9.2 Approved.

9.3 Requests for payments for gardening services - £1383.80. Approved

10.1 £30 received from W.I.

10.2 Monthly cash flow report. Appreciated.

10.3 HPC Budget. Saving on Clerks wages, total predicted to be included. All HPC in favour of Perceptorship.

10.4 NALC.

11. Planning

11.1 An amended scheme, no objection.

11.2 To take steps to identify issues within both Communities (NP). Representative from Cringleford PC to address both PC's and discuss. WPC Councillor Henry Caswell to contact Broadland DC to arrange a meeting for HPC to attend. Resolve that HPC will work with WPC to look into a combine NP. All agreed. Councillor Walker to arrange meeting with WPC, Broadland DC, NNDC and The Broads Authority.

11.3 None.

11.4 Approved

11.5 Approved. Excellent news.

11.6 Withdrawal for access on Long Lane received from Blofeld Estates.

12. **Granary Staithe** – surface under 2 benches needs repairing. Pocket Park – Councillor Walker to deal with on her return.

13. Miscellaneous

13.1 Councillor Alex Howe – 1 single bin plus 2 recycled benches = £1261.86, including vat. Approved. James to 'do' Brook Park litter areas. Alex to inform Council if this involves any additional hours.

Initials Date

Hoveton Scouts to celebrate their 100 years have kindly asked if they can revocation the bench by Two Saints Close. This to be inspected first to see if it can be repaired. They would also to do a job for us – Pocket Park clearance in Spring suggested.

13.3 Replacement of Clerk : 2 applicants interested. Interview to be arranged early into the New Year. Peter to enquire how much an advert would cost in the EDP. Ask if the Neatishead clerk might be interested in helping us with the interviews. Alex and Martin to arrange formal interviews.

13.4 Approved, HPC calendar for 2016.

DRAFT

Signed Date

Name