

# HOVETON PARISH COUNCIL

1081

## Minutes of the Parish Council Meeting held on 17th October 2011 at Hoveton Village Hall

Present: Councillor Mrs C Williams. (Chair)  
Councillor Mrs J Newey. ( Vice-Chair)  
Councillor Mrs A. Howe.  
Councillor P.Howe.  
Councillor A Nicholson.  
Councillor M Russell.  
Councillor M Richmond  
Councillor W Dickson

Officer: Clive Gardner –Clerk

Visitors in Attendance: 1 Resident (Not present throughout the meeting)

The Chair thanked everyone for attending.

### 1 APOLOGIES

There were no apologies

### 2 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 3 FINANCIAL MATTERS

3.1 There was presented to the meeting three documents firstly the Hoveton Parish Council Draft Budget 2012/2013, secondly a financial summary as at 10<sup>th</sup> October 2011 together with proposed financial summary 2012/2013 and thirdly a copy of the cash book showing current income and expenditure against the budget for 2011/2012. The Clerk explained the documents and how they had been drafted using a "bottom up approach" namely using expenditure records from previous years. Councillors noted that the budget as presented showed an increase of £1934.00 over the Precept for 2011/2012 and that efforts should be made to amend the budget so that the Precept for 2012/2013 showed no increase over the Precept for 2011/2012 namely £42496.00. The following significant points were made during the course of the discussion:

- It was noted that there was a provision of £2500.00 for Granary Staithe. There was some discussion about the purpose of this provision. Councillor Mrs J Newey said that (as she recollects it) this was a sum of money paid to the Parish Council by Norfolk County Council some time ago when NCC purchased Granary Staithe and this payment represented the value of an interest that Hoveton Parish Council had in the land at the time of purchase by NCC. Councillors were not aware of any other financial provision made by the Council in the past for Granary Staithe.
- It was **AGREED** and **RESOLVED** that a provision be included under "Office Equipment" for the purchase of a receptacle to store planning documents and other papers at Hoveton Village Hall in the sum of £250.00 and that the provision for "Celebrate Hoveton" be increased to £1000.00 and also include expenditure on the Queen's Jubilee in the Summer of 2012.
- It was **AGREED** and **RESOLVED** that the Clerk amend the budget taking into account the above matters so that the Precept for 2012/2013 should remain at the same level as 2011/2012 and any shortfall should come out of the current provision for street lighting renewal in the year 2012/2013.
- It was **AGREED** and **RESOLVED** that the Clerk bring the amended budget to the meeting on 7<sup>th</sup> November for final approval.

3.2 It was **AGREED** and **RESOLVED** that Gillian Sharpe of Farthings Stone Lane Ashmanhaugh Norfolk NR12 8YR be appointed as Internal Auditor for the year 2011/2012.

### 4 GRANTS

4.2 It was **AGREED** and **RESOLVED** that no Grant should be made to Norfolk Accident and Rescue Service.

4.2 It was **AGREED** and **RESOLVED** that a Grant of £250.00 should be made to Hoveton Village Hall Management Committee to defray expenses for work carried out or to be carried out at the Village Hall.

Intials..... Date.....

Chair: Mrs Carolyn Williams  
Crabbetts, Horning Road,  
Hoveton.  
NR12 8JW  
01692 630367

**HOVETON PARISH COUNCIL**

The meeting ended at 9.20 pm

**The next main meeting of Hoveton Parish Council  
Will be held in Hoveton Village Hall  
at 7.30pm  
Monday 7<sup>th</sup> November 2011**

Signed ..... Date .....

Chair: Mrs Carolyn Williams  
Crabbetts, Horning Road,  
Hoveton.  
NR12 8JW  
01692 630367