

HOVETON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 7th January 2013 at Hoveton Village Hall

Present: Councillor Mrs C. Williams (Chair of the meeting)
Councillor M. Russell.
Councillor Mrs J. Newey.
Councillor P. Howe.
Councillor Mrs A. Howe.
Councillor N. Searle Jones.
Councillor D. Barnett.
Councillor Mrs S. Barnett.

Officer: Clive Gardner- Clerk

Visitors in Attendance: One member of the public and Councillor N Dixon (District and County Councillor) (Not present throughout the meeting).

1. APOLOGIES FOR ABSENCE RESIGNATIONS AND CO-OPTIONS.

1.1 Councillor M. Richmond gave his apologies.

1.2 Councillor D. Barnett and Councillor Mrs S. Barnett were co-opted as members of the Council.

2. DECLARATIONS OF INTEREST

There were no specific additional declarations of interest.

3. MINUTES OF PREVIOUS MEETING

It was **AGREED** and **RESOLVED** to confirm and for Councillor M Russell to sign the minutes of the meeting held on the 3rd December 2012.

4. QUESTIONS OF THE CLERK BY MEMBERS

Councillor Mrs C. Williams asked what the position was regarding the purchase of the filing cabinet for storage of HPC papers at the Village Hall. It was reported that Councillor Mrs J. Newey and Councillor M. Russell was to progress matters with the purchase of a new cabinet. It was **AGREED** and **RESOLVED** that this should be proceeded with.

5. PUBLIC SPEAKING

5.1 See addendum.

5.2 See addendum.

5.3 See addendum.

6. CORRESPONDENCE

6.1 An appeal from Age UK contained in a letter dated 27th November 2012 was noted.

6.2 A letter dated 6th December 2012 from Highways NCC regarding Local Highway Improvements was noted.

6.3 An email from Councillor Mrs A. Howe dated 5th December 2012 and a further email dated 31st December 2012 regarding litter picking was noted.

6.4 A letter from Jane Scarrott Parish Liaison Officer NALC was noted and no nominations for the NALC Executive Committee was proposed.

6.5 A letter dated 14th December 2012 from NNDC regarding a Planning for Emergencies Today event to be held at Sea Palling 28th January 2013 was noted and Councillor Mrs J. Newey and Councillor N. Searle Jones agreed to attend.

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- 6.6 An email from Ally Burgess dated 3rd December 2012 regarding Stalham Safer Neighbourhood Team Priority Setting Meeting 14th February 2012 6.30pm at Stalham Town Hall was noted. Councillor Mrs A.Howe agreed to attend.
- 6.7 An email date 13th December 2012 from Ron Hunt of 24 Waveney Drive Hoveton regarding the condition of the verge/bank at the junction of Horning Road/Stalham Road Hoveton was discussed. The Clerk was instructed to write to Highways NCC to ask if they were prepared to carry out works to this area.
- 6.8 An email from NCC Highways dated 20th December 2012 regarding road closures Coltishall Road Belaugh was noted.
- 6.9 An email date 2nd January 2013 from Engage Planning Ltd on behalf of Hopkins Homes Limited regarding a public consultation event on proposals for a new residential development at Salhouse Road in Wroxham to be held at Church Hall, Norwich Road on Thursday 17th January between 2:00pm and 3:00pm was noted.

7. FINANCIAL MATTERS

7.1 Payments were **AGREED** and **RESOLVED** as follows:

- 7.1.1 To pay the Clerk pay and expenses for the period December 2012 comprising pay for the month £ 408.00, mileage £8.33, postages £16.89, stationary £10.88, printer cartridges £15.79, payment of pay to be made less any tax and national insurance contributions. **Total payment £459.89**
- 7.1.2 To pay Thinking Rural the amount of their charges for PAYE and NIC in the sum of: **£1295.50.**
- 7.1.3 To pay the Litterpicker's pay for the period December 2012. Payment of pay to be made less any tax and national insurance contributions. **£ 149.00.**
- 7.1.4 To pay to Capron and Helliwell on account of costs **£ 450.00.**

7.2 It was **AGREED** and **RESOLVED** upon a revision to the Precept Request for 2013/2014 in accordance with a letter from NNDC dated 21st December 2012. and to authorise the signing of the Precept Request for a Precept of **£36,848.00** plus a grant from NNDC of **£5648.00** making a total payment of **£42496.00.**

7.3 7.3.1 To pay to T.T.Jones Electrical Limited the sum of **£246.72.**

7.3.2 It was noted that the street lamp outside 105 Grange Close required replacement at an estimated cost of **£285.00** plus VAT by T.T.Jones Electrical Limited. It was **AGREED** and **RESOLVED** by the Council that the Clerk should approach Amey to see if this could be repaired by them either at no cost or a reduced cost. Failing that the Clerk was instructed to proceed with the repair at the cost estimated by T.T. Jones Electrical Limited.

7.3.3 To pay Hoveton Village Hall the sum of **£62.50** for room hire.

8. 8.1 PLANNING APPLICATIONS

In respect of the following applications it was **AGREED** and **RESOLVED** by the Council as stated below:

8.1.1 **Planning Application (BA) 2012/0358/FUL** Replacement quay heading and widening of existing mooring cut Cellar Dyke Meadow Drive Hoveton. No Objection.

8.1.2 **Planning Application (BA) 2012/0368/NONMAT** Non material amendment to PP BA/2012/0285/FUL to erect a wooden garage of slightly smaller dimensions than the original approved one. No Objection.

8.1.3 **Planning Application (NNDC) PF/12/1142** Withdrawal of application for the Development of a 12MW Solar Farm land off Coltishall Road Belaugh and if appropriate to discuss the matter generally. Noted.

8.1.4 **Planning Application (NNDC) TPO/12/0866** Tree Preservation Order relating to Land at 1-3 Tunstead Lane Hoveton. No Objection.

8.1.5 There were no Planning Applications received since 28th December 2012.

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8.2 PLANNING DECISIONS :

The following decisions were noted:

- 8.2.1 **Planning Decision (Approved) (NNDC) PF/12/1166** Landamores Tilia Business Park Tunstead Road, Hoveton. Extension of building workshop.
- 8.2.2 **Planning Decision (Approved) (NNDC) PF/12/1128.** Proposed erection of single storey dwelling 32 Stalham Road Hoveton. Extension of period for commencement of planning permission 09/0742.
- 8.2.3 **Planning Decision (Approved) (NNDC) PF/12/1169** Erection of two storey office building Financial House, Tilia House, Tunstead Road, Hoveton.
- 8.2.4 There were no Planning Decisions received since 28th December 2012.

9. GRANARY STAITHE

It was **Agreed and Resolved** that the press and public should not be excluded for this item.

9.1 The meeting was updated on the present position and particularly that an offer by HPC to purchase Granary Staithe had been accepted by NCC and solicitors had been instructed by both parties to progress matters. The Clerk reported that he had received a Letter of Engagement from HPC's solicitors with an estimated cost of **£1036.00** inclusive of VAT and disbursements.

9.2 It was **Agreed and Resolved** that a report of the current position be inserted in the Bridge and that further publicity be considered.

10 MISCELLANEOUS

10.1 HPC reviewed the maintenance contracts and **AGREED** and **RESOLVED** the following:

- 10.1.1 In respect of Flower Bed maintenance to renew the contract with NNDC.
- 10.1.2 That there was no need for a contract to maintain the footpath between Stalham Road and Tunstead Road.
- 10.1.3 That Councillor N. Searle Jones would liaise with the contractor and make recommendations as to the continuation of the contract in respect of the maintenance of Riverside Park.

10.2 Councillor Mrs C. Williams reported that it was expected that David Sutton would be able to address the Council regarding air quality monitoring in Hoveton on the 21st January 2013 at 7.30 pm. Councillor Mrs C. Williams will liaise with Councillors over this.

11 MEMBERS MATTERS

11.1 It was agreed to insert in the Bridge Magazine details relating to item 9.2.

11.2 There were no matters for consideration at future meetings other than those already referred to in these minutes.

The meeting closed at 9.15 pm.

**The next meeting of Hoveton Parish Council
Will be held in the Jubilee Room Hoveton Village Hall
at 7.30pm Monday, 4th February 2013**

Signed Date.....

Addendum

5 PUBLIC SPEAKING

- 5.1 Councillor N. Dixon reported that:
 - 5.1.1 That the County Construction Fund was now seeking bids for funding and that there was currently a second round and there would be a further bidding round in September 2013.
 - 5.1.2 That completion of the purchase of Coltishall Air Field by NCC would take place on 8th January 2013.
 - 5.1.3 There were questions from Councillors:
Councillor Mrs J. Newey asked why The Broads Authority had moved their main Norwich office. Councillor N. Dixon replied that it was a matter of cost.
Councillor Mrs C. Williams asked what further she could do to ensure that the leak in the Hoveton Public Toilets (Ladies) which she had reported to NNDC for repair. Councillor N. Dixon replied that he had also reported the matter and hoped the repair would now be completed.
- 5.2 The PCSO Laura Bennett gave her apologies for not attending the meeting and her report was noted by the meeting.
- 5.3 A member of the public asked for information on the progress of the purchase of Granary Staithe. Councillor P. Howe informed the meeting that an offer to purchase had been accepted by NCC and the matter was being progressed by solicitors.

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