

HOVETON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 12th November 2012 at Hoveton Village Hall

Present: Councillor M. Russell. (Chair of the meeting)
Councillor Mrs J. Newey.
Councillor P. Howe.
Councillor Mrs A. Howe.
Councillor N. Searle Jones.
Councillor M. Richmond.

Officer: Clive Gardner- Clerk

Visitors in Attendance: Four members of the public and Councillor N Dixon (District and County Councillor) (Not present throughout the meeting).

1. APOLOGIES FOR ABSENCE

Councillor Mrs C. Williams gave her apologies. There were no other apologies.

2. DECLARATIONS OF INTEREST

There were no specific additional declarations of interest.

3. MINUTES OF PREVIOUS MEETING

It was **AGREED** and **RESOLVED** to confirm and for Councillor M Russell to sign the minutes of the meeting held on 1st October 2012.

4. QUESTIONS OF THE CLERK BY MEMBERS

There were no questions of the Clerk.

5. PUBLIC SPEAKING

5.1 See addendum.

5.2 See addendum.

5.3 See addendum.

6. CORRESPONDENCE

6.1 An appeal from Magpas in a letter dated 2nd October 2012 was noted.

6.2 An email dated 5th October 2012 regarding publicity in the Broadcaster was noted and the Clerk was authorised to respond appropriately.

6.3 An email from David Sutton dated 26th October 2012 regarding air quality monitoring in Hoveton was noted. Councillor M. Russell agreed he would discuss the with Councillor Mrs C. Williams about extending an invitation to David Sutton to attend a future meeting of Hoveton Parish Council.

6.4 An appeal from Norfolk and Suffolk 4x4 Response contained in their undated letter was noted.

6.5 An email from NCC dated 19th October 2012 regarding the Temporary Speed Restriction Order was noted.

6.6 An email from NCC dated 1st November 2012 regarding roundabout works on the A1151 Hoveton Stalham Road was noted.

6.7 Correspondence received since 5th November 2012:

6.7.1 It was **AGREED** and **RESOLVED** that Councillor Mrs A. Howe would liaise with the Litter picker and Diane Harber over the offer from RC Broadlands to assist with litter picking in the parish.

6.7.2 An offer from Wroxham Parish Council to pay to HPC £125.00 towards the cost of the traffic report was noted. Further a pledge from WPC to pay £1000.00 towards the cost of the purchase of Granary Staithe was noted.

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6.7.3 An invitation from NCC to attend a meeting regarding Norwich Northern Distributor Route was noted. It was **AGREED** and **RESOLVED** that Councillor N. Searle-Jones would co-ordinate a response.

7. FINANCIAL MATTERS

7.1 Payments were **AGREED** and **RESOLVED** as follows:

- 7.1.1 To pay the Clerk pay and expenses for the period October 2012 comprising pay **£594.67**, mileage **£31.50**, postages **£17.70**, conference **£35.00**, cartridges **£7.73**, stationary **£3.90** payment of pay to be made are less tax and National Insurance contributions. **£690.50.**
- 7.1.2 To pay Thinking Rural the amount of their charges for PAYE and NIC in the sum of **£544.31.**
- 7.1.3 To pay the Litterpicker's pay for the period September 2012. Payment of pay to be made less any tax and national insurance contributions. **£133.20.**
- 7.1.4 To pay Hoveton Village Hall for room hire **£44.50.**
- 7.1.5 To pay Councillor Mrs C Williams to reimburse the cost of printing paid to Anglia Litho Printers Limited in respect of Granary Staithe matters **£45.00**

7.2 It was **AGREED** and **RESOLVED** to approve and sign the amended and restated accounts for 2011/2012.

7.3 It was **AGREED** and **RESOLVED** that each Councillor of Hoveton Parish Council (whether present at the meeting or not) and pursuant to applications submitted to the Clerk prior to the date of the meeting be granted a dispensation in the terms of the attached applications pursuant to Section 33 of the Localism Act 2011.

7.4 It was **AGREED** and **RESOLVED** that the proposed Council budget for 2013/2014 presented to the meeting be approved and signed by the Clerk, Chair and two Councillors and that the Clerk was authorised to submit the appropriate documentation to NNDC requesting the Precept for 2013/2014 in the sum of **£42496.00.**

7.5 A Bank Reconciliation dated 23rd October 2012 was noted.

7.6 The payment of an Electricity Account for the quarter July to September 2012 in the sum of **£271.93** inclusive of VAT was noted.

7.7 It was **AGREED** and **RESOLVED** by the Council that the following payments (requested and received subsequent to 5th November 2012) be made to:

- 7.7.1 S.I.M. Home Improvements for restoration works to benches **£415.00.**

8. 8.1 PLANNING

Councillor Mrs J. Newey reported on the following applications and decisions and it was **AGREED** and **RESOLVED** by the Council as stated below:

8.1.1 Planning Application (NNDC) PF/12/1128. Proposed erection of single storey dwelling 32 Stalham Road Hoveton. Extension of period for commencement of planning permission 09/0742. No objection.

8.1.2 Planning Decision (NNDC) (Approved) PF/12/0739 Erection of sectional garage 81 Stalham Road Hoveton. Noted.

8.1.3 Planning Application (NNDC) PF/12/1115 Retention of summerhouse 135 Stalham Road Hoveton. No objection.

8.1.4 Planning Decision (NNDC) (Approved) NMA/12/0119 Non material amendment revised external finish. Tarn Hows, Tunstead Road Hoveton. Noted.

8.1.5 Planning Application (NNDC) PF/12/1169 Erection of two storey office building Financial House, Tilia House, Tunstead Road, Hoveton. No objection.

8.1.6 Planning Application (NNDC) AN/12/1116 7,8 and 9 Tilia Business Park Tunstead Road, Hoveton. Non illuminated advertisements. No objection.

8.1.7 Planning Application (NNDC) PF/12/1166 Landamores Tilia Business Park Tunstead Road, Hoveton. Extension of building workshop. No objection.

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8.1.8 Planning Application (BA) 2012/0324/FUL Replacement of existing reception hut with new in the same position. Hoveton Great Broad Nature Trail Hoveton Great Broad Hoveton. No objection.

8.1.9 Planning Decision (BA) (Approved) 2012/0259/FUL Replacement Timber Quay heading and construction of new decking. Cedar Lodge Meadow Drive Hoveton. Noted.

8.1.10 Planning Decision (NNDC) (Approved) NMA1/11/0728 Alteration to fenestration and revision to roof Grange Farm Long Lane Hoveton. Noted.

8.1.11 Planning Decision (BA) (Approved) 2012/0231/FUL Installation of sunblind and retrospective permission for installation of slate roof detail. Grey's Fish and Chips, The Bridge, Norwich Road, Hoveton. Noted.

8.1.12 Planning Decision (NNDC) (Refused) PF/12/0216 Erection of detached two storey dwelling 28 Waveney Drive Hoveton. Noted.

8.1.13 There were no notifications of any Planning matters received since 5th November 2012.

8.2 ADDITIONAL PLANNING MATTERS

It was **AGREED** and **RESOLVED** by the Council as stated below:

8.2.1 Planning Application (BDC) 2012/1424 Development of a 12MW Solar Farm Land off Coltishall Road Belaugh. To adjourn consideration of this application to the meeting to be held on 3rd December 2012 and to publicise the application in order to give parishioners the opportunity to make comments.

8.2.2 Joint Core Strategy for Broadland. GNDP- Rackheath and other Developments. That Councillor M. Russell would draft a response incorporating the following points:

- Drawing attention to the lack of capacity of facilities available within Hoveton to serve the additional proposed settlements.
- The additional traffic movements consequent upon the additional proposed settlements.
- To adopt those other matters raised WPC in their response to GNDP.

8.2.3 That consideration of the Proposed Site Specific Policies affecting Hoveton and Wroxham be considered at the meeting on the 3rd December 2012.

9. GRANARY STAITHE

It was **Agreed and Resolved** that the press and public should not be excluded for this item.

9.1 The meeting was updated on the present position and the meeting approved a paper prepared by Councillor M. Richmond subject to it being amended to show that slips had been returned by parishioners showing 111 in favour of the purchase of Granary Staithe and 5 against.

9.2 The position in respect of donations was noted and it was recorded that the appeal had so far raised £11,943.30 in addition to the pledges made which are not included in this figure.

9.3 The meeting approved a 10 year budget/cash flow forecast for Granary Staithe expenditure in the context of other known Council expenditure.

9.4 The meeting noted a detailed statement showing receipt and expenditure for 2012/2013 including all matters relating to the purchase of Granary Staithe.

9.5 The following matters were **AGREED** and **RESOLVED** by a unanimous vote of Council members:

9.5.1 "That Hoveton Parish Council submit a bid to Norfolk County Council of £100,000 for the freehold purchase of the land known as Granary Staithe, subject to contract, and subject to borrowing permission being obtained from the Department of Communities and Local Government."

9.5.2 "That Hoveton Parish Council do apply to the Department of Communities and Local Government for permission to borrow £80,000 over 10 years for the purpose of purchasing the land known as Granary Staithe."

9.6 It was unanimously **AGREED** and **RESOLVED** that Councillor M. Richmond would prepare and submit (subject to sight by the Clerk) a written offer to NCC in the terms set out in item 9.5.1 and that the Clerk would prepare and have signed appropriately an application to the Department of Communities and Local Government for permission to borrow in the terms required by the terms prescribed by the Department of Communities and Local Government and in accordance with item 9.5.2.

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10 MISCELLANEOUS

10.1 It was **AGREED** and **RESOLVED** that the Clerk's pay be increased to £12.00 per hour backdated to 1st July 2012 and to £13.75 per hour as from 1st April 2013.

10.2 It was **AGREED** and **RESOLVED** that the Litter Pickers pay be increased.

10.3 It was **AGREED** and **RESOLVED** that the Clerk proceed to place an order for the replacement of the dog refuse bin situated at the junction of the footpath (Two Saints Close/ Tunstead Road) and the Tunstead Road at a cost of £110.00 plus VAT

10.4. It was **AGREED** and **RESOLVED** to adjourn consideration of the Traffic Survey carried out in Hoveton in August 2012 to a further meeting.

10.5 Councillor M. Russell reported that he had met with those representing the Village Games and the matter was now being considered by the Trustees of the Hoveton Village Hall.

11 MEMBERS MATTERS

11.1 There were no further matters for inclusion in the Bridge Magazine.

11.2 There were no matters for consideration at future meetings other than those already referred to in these minutes.

The meeting closed at 10.00 pm.

**The next meeting of Hoveton Parish Council
Will be held in the Jubilee Room Hoveton Village Hall
at 7.30pm Monday, 3rd December 2012**

Signed Date.....

Chair: Mrs Carolyn Williams
Crabbetts, Horning Road,
Hoveton.
NR12 8JW
01692 630367

Addendum

5 PUBLIC SPEAKING

- 5.1** Councillor N. Dixon confirmed that in relation the planning application for the development of a 12MW Solar Farm Land off Coltishall Road Belaugh referred to at item 8.2.1 that clearly this was a major application. He explained that in any application that straddled two district areas it was necessary, in order to avoid duplication of work, for one District Council to take the lead. In this case as the larger part of the development site fell within Broadland District Council they were taking the lead. This did not mean that each District Council would not make its own decision over the application in relation to the site which fell within their own area.
- 5.2** The PCSO Laura Bennett gave her apologies for not attending the meeting and her report was noted by the meeting.
- 5.3** The Chair of Belaugh Parish Meeting and two other interested parties expressed their opposition to the planning application for the development of a 12MW Solar Farm Land off Coltishall Road Belaugh which is referred to at item 8.2.1. A number of points were raised including (inter alia) the environmental impact of the development, the absence of an Environmental Impact Assessment, the visual impact of the development and concerns over the lead of dealing with the application being delegated to Broadland District Council.

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