

HOVETON PARISH COUNCIL**Minutes of the Parish Council Meeting
held on 1st October 2012 at Hoveton Village Hall**

Present: Councillor Mrs C. Williams (Chair of the meeting)
Councillor M. Russell
Councillor Mrs J. Newey
Councillor P. Howe
Councillor Mrs A. Howe
Councillor N. Searle Jones
Councillor M. Richmond

Officer: Clive Gardner- Clerk

Visitors in Attendance: Councillor N Dixon (District and County Councillor) (Not present throughout the meeting).

1. APOLOGIES FOR ABSENCE

There were no apologies.

2. DECLARATIONS OF INTEREST

Councillors Mrs J. Newey and M. Russell declared an interest in item 8.1.5 due to the proximity of their homes to the site referred to in this item.

3. MINUTES OF PREVIOUS MEETING

It was **AGREED** and **RESOLVED** to confirm and for Councillor Mrs C Williams to sign the minutes of the meeting held on 3rd September 2012.

4. QUESTIONS OF THE CLERK BY MEMBERS

There were no questions of the Clerk.

5. PUBLIC SPEAKING

5.1 See addendum.

5.2 See addendum.

5.3 See addendum.

6. CORRESPONDENCE

6.1 Councillor Mrs A. Howe confirmed that she had attended the meeting held on the 26th of September 2012 held by the Bittern Line Community Rail Partnership. She stated that she found the meeting interesting. Councillor Mrs J. Newey confirmed that she had given assistance in identifying the areas of land that the Partnership wished to identify in Hoveton.

6.2 A letter from the Audit Commission dated 29th August 2012 regarding the appointment of Mazars LLP as External Auditors for 2013/2014 was noted.

6.3 An email dated 28th August 2012 from NALC regarding a meeting with East of England Ambulance Service on 17th October 2012 7pm at the Parish Hall, Church Street, Cromer Norfolk was noted.

6.4 An amended copy of the notice relating to The Norfolk County Council (Hoveton, Stalham Road) (30 m.p.h. Speed Limit) Order 2012 and Footway Conversion to Cycletrack/Footway was noted.

6.5 A letter to NCC Highways sent by the Clerk and a response from NNDC relating to a request for the extension of the speed limit on Littlewoods Lane Hoveton was noted and the Clerk was asked to write to NNDC thanking them for their letter and requesting that they let the Parish Council know when they are in a position to proceed further with the matter.

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- 6.6** A copy of an email from NCC dated 24th August 2012 regarding consultation over the process for validation of Planning Applications was noted.
- 6.7** A letter from Norfolk Playing Fields Association regarding subscription to NPFA was noted.
- 6.8** An email from Sarah Arnold Highways NCC regarding a complaint in respect of the removal of no cycling notices on a footpath Grange Close Hoveton was noted and it was **AGREED** and **RESOLVED** that the Clerk should contact Victory Housing Trust (who are thought to be the main landowner in this area) to see if they will resolve and deal with the matter.
- 6.9** Correspondence received since 25th September 2012:
- 6.9.1** An e-mail dated 25th September 2012 from NCC regarding amendments to policy documents relating to minerals was noted.
- 6.9.2** A letter dated 24th September 2012 from NNDC regarding consultation on a new housing allocation scheme was noted. It was **AGREED** and **RESOLVED** that the Clerk and Councillor Mrs A. Howe would attend a meeting on this matter on the 8th of October 2012.
- 6.9.3** A email dated 25 September 2012 from Active Norfolk regarding a meeting to discuss village games was noted. Councillor M. Russell agreed that he would contact them regarding the matter.
- 6.9.4** A letter from N. Lamb M.P dated 21 September 2012 regarding North Norfolk Ambulance Service was noted and the Clerk was asked to respond by letter and to complete the enclosed questionnaire.

7. FINANCIAL MATTERS

7.1 Payments were **AGREED** and **RESOLVED** as follows:

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|--------------|---|------------------|
| 7.1.1 | To pay the Clerk pay and expenses for the period September 2012 comprising:- pay £308.48 , mileage £9.63 , postage £14.40 , payment of pay to be made are less tax and National Insurance contributions. | £361.76. |
| 7.1.2 | To pay Thinking Rural the amount of their charges for PAYE and NIC for April 2012 in the sum of | £573.47. |
| 7.1.3 | To pay the Litterpicker's pay for the period September 2012. Payment of pay to be made less any tax and national insurance contributions. | £199.80. |
| 7.1.4 | To pay Jill Sharpe for services in acting as temporary Clerk | £175.00. |
| 7.1.5 | To pay NNDC for the collection of litter | £1613.97. |
| 7.1.6 | To pay Norfolk RCC for their subscription | £ 15.00. |

7.2 A letter dated 6th September 2012 from NNDC regarding the Parish Precept 2013/2014 was noted.

7.3 The proposed budget for 2013/2014 was noted and generally approved in principle. It was agreed that this would be further considered at the meeting of the Council on the 12th November 2012 when budget figures for expenditure in relation to the maintenance, repair, running and financing of Granary Staithe would be available.

7.4 The Annual Return (as approved by the External Auditor) was noted. It was **AGREED** and **RESOLVED** by the Council that the 2011/2012 accounts should be restated to show that the expenditure (incurred in the year 2011/2012 but paid in the year 2012/2013) as an expenditure for the year 2012/2013.

7.5 It was **AGREED** and **RESOLVED** by the Council that the following payments (requested and received subsequent to 25 September 2012) be made to and in the case of receipts noted :

7.5.1 T. T. Jones Electrical Limited **£201.15.**

7.5.2 Mazars LLP **£ 342.00.**

7.5.3 O.A. Chapman and Sons **£ 90.00.**

7.5.4 Receipt of the sum of **£125.00** in respect of repayment of an excess insurance claim paid by Allianz.

7.5.5 Receipt of the sum of **£21248.00** being a payment from NNDC in respect of the Precept.

8. 8.1 PLANNING

Councillor Mrs J. Newey reported on the following applications and decisions and it was **AGREED** and **RESOLVED** by the Council as stated below:

8.1.1 **Planning Application (BA) 2012/0285/FUL** Proposed erection of porch, single storey extension and detached garage with formation of slipway The Reeds, Marsh Road Hoveton. No objection.

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- 8.1.2 Planning Decision (Approved) (NNDC) PF/11/0762.** Erection of 120 dwellings new vehicular access and creation of open public space. Noted.
- 8.1.3 Planning Decision (Approved) (NNDC) PF/11/0227/FUL.** Erection of two masts for wind monitoring one to be situated in front car park and one in rear maintenance compound. Noted.
- 8.1.4 Planning Decision (Approved) NNDC PF/12/0746.** Erection of Porch 130 Stalham Road Hoveton. Noted.
- 8.1.5** Notification an Extended Rally of caravans from 25th May 2013 to 1st June 2013 at St John's Community Primary School Hoveton. No observations.
- 8.1.6** Pre-application details in respect of a proposed planning application for the placement of solar panels on land adjacent to Coltishall Road Hoveton. No observations.
- 8.1.7** There were no planning matters received since 25th September 2012.

8.2 LICENSING

- 8.2.1** There were no observation or comments on a notice of application for Recorded Music and Supply of Alcohol On Premises for the Canton Orient Restaurant Station Road, Hoveton.

9. GRANARY STAITHE

It was **Agreed and Resolved** that the press and public should not be excluded for this item.

9.1 The meeting was updated on the present position.

9.2 The position in respect of donations was noted.

9.3 The following matters were **AGREED** and **RESOLVED** by a unanimous vote of Council members:

9.3.1 Proposed by Councillor M. Richmond and seconded by Councillor M. Russell:

"Subject to carrying out appropriate consultations with Hoveton Parishioners to notify Norfolk Property Services of our intention to make an offer of £100,000.00 (One Hundred Thousand Pounds) to purchase Granary Staithe subject to a loan obtained through the Public Works Loan Board"

It was further **AGREED** and **RESOLVED** that Councillor M. Russell would (so far as possible) complete the application for borrowing approval for a loan of £80,000.00 (Eighty Thousand Pounds) repayable over 15 years and the application was authorised to be signed by the Chair and the Clerk/Responsible Finance Officer and to be submitted together with all appropriate supporting documentation (if any required) to Norfolk Association of Local Councils.

9.3.2 Proposed by Councillor M. Richmond and seconded by Councillor Mrs C. Williams:

"Hoveton Parish Council to deliver a leaflet to each property in Hoveton containing (inter alia) the information that the Parish Council propose to offer to pay £100,000.00 (One Hundred Thousand Pounds) to purchase Granary Staithe and to finance such purchase by obtaining a loan of up to £80,000.00 (Eighty Thousand Pounds) repayable over a period of 10 or 15 years. Parishioners would be invited to attend a public meeting at the Village Hall Hoveton on 19th October 2012 6pm the leaflet to contain the question "Are you content for Hoveton Parish Council to proceed on this basis" every leaflet to contain an invitation to attend the meeting referred to above."

It was further **AGREED** and **RESOLVED** that the public meeting (referred to above) would be advertised in the Village. It was further **AGREED** and **RESOLVED** that Councillor Mrs C. Williams would continue with fundraising efforts towards the purchase of Granary Staithe. It was further **AGREED** and **RESOLVED** that the Granary Staithe Working Party would prepare a budget referable to the purchase, financing, maintenance and repair of Granary Staithe for consideration and approval at the meeting on 12th November 2012.

10 MISCELLANEOUS

The Chair reported that the flower beds at the junction of Tunstead Road and Horning Road West had now been prepared for planting which planting will take place in November 2012.

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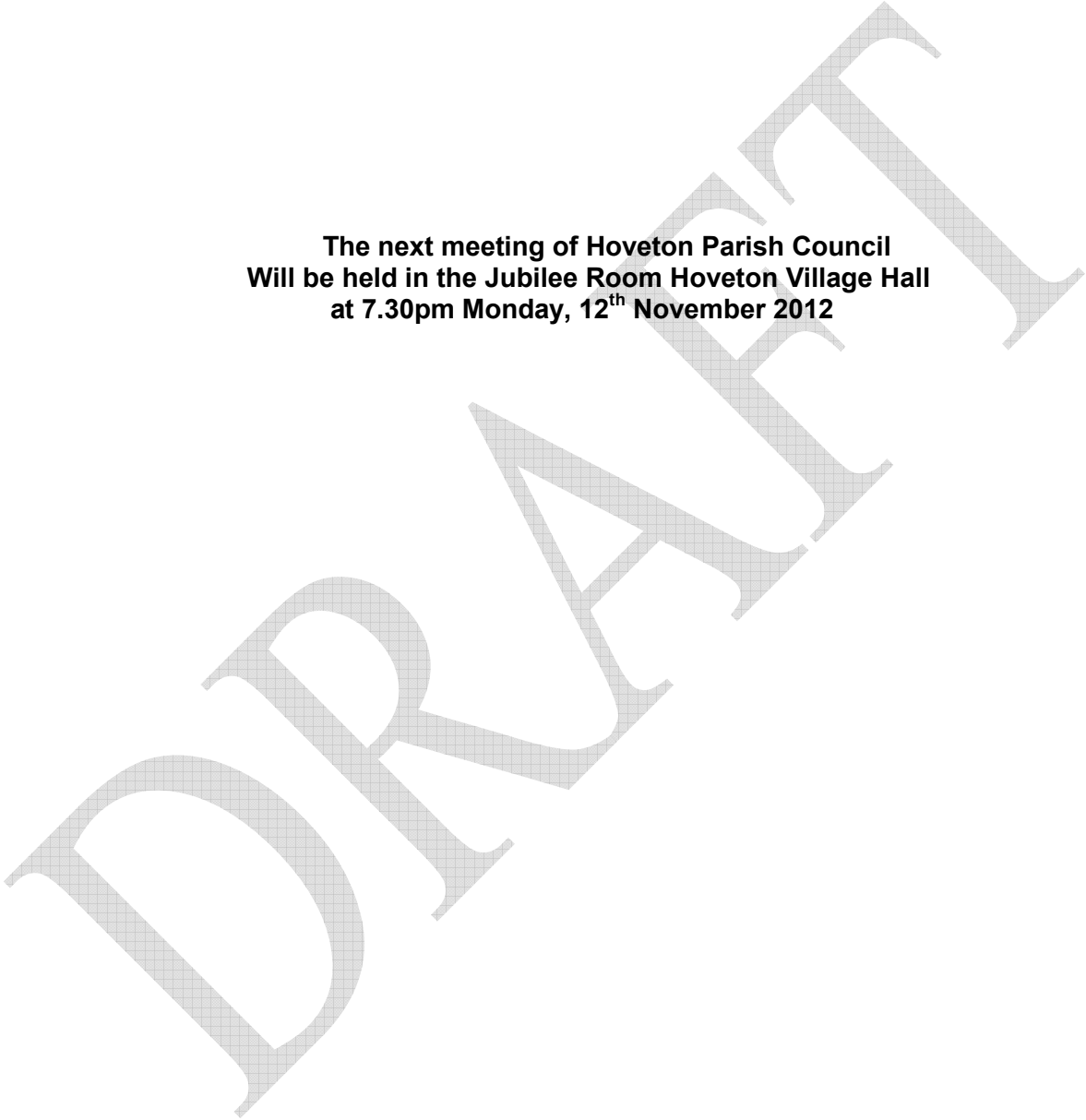
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11 MEMBERS MATTERS

- 11.1** It was noted that the cupboard for the storage of Council papers (previously authorised) was to be purchased. Councillor Mrs J. Newey remarked that some work would be required to deliver the cabinet to the Village Hall and relocate papers. Councillor N. Searle Jones volunteered to assist.
- 11.2** There were no matters for consideration at future meetings.

The meeting closed at 10.15pm.

**The next meeting of Hoveton Parish Council
 Will be held in the Jubilee Room Hoveton Village Hall
 at 7.30pm Monday, 12th November 2012**



Signed Date.....

Chair: Mrs Carolyn Williams
 Crabbetts, Horning Road,
 Hoveton.
 NR12 8JW
 01692 630367

Addendum

5 PUBLIC SPEAKING

5.1 Councillor N. Dixon confirmed the following:

- 5.1.1** The Road Traffic Order works had now been completed to Church Road Hoveton. He says the works seem to be successful in dealing with the parking and early morning noise problems on this road but accepts these works were a partial solution to the problems experienced here.
- 5.1.2** He mentioned the matter of dog fouling in the Stalham Road area which had been raised by residents. Councillor Mrs J. Newey suggested that the Dog Warden from NNDC be invited to carry out some patrols in the area. Councillor Mrs C Williams suggested that it might be useful to arrange for information to be published in the Bridge Magazine. Councillor N. Dixon agreed to undertake this publication.
- 5.1.3** In response to a question from Councillors in relation to the Broads Hotel Councillor N Dixon stated planning permission for the development of the site have been granted in principle but there was no guarantee that the planning permission would be implemented and the buildings demolished. Councillor N. Dixon did not see necessarily an early resolution to the matter. Councillor Mrs C. Williams stated that she had been contacted by an individual (who lived outside the parish) and who complained about the state of this site.
- 5.2** The PCSO Laura Bennett gave her apologies for not attending the meeting and her report was noted by the meeting.
- 5.3** There were no questions from the public.

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