

HOVETON PARISH COUNCIL**Minutes of the Parish Council Meeting
held on 03 September 2012 at Hoveton Village Hall**

Present: Councillor Mrs C. Williams (Chair of the meeting)
Councillor M. Russell
Councillor Mrs J. Newey
Councillor P. Howe
Councillor Mrs A. Howe

Officer: Mrs G Sharpe – Acting Clerk

Visitors in Attendance: 4 Residents

After opening the meeting the Chair welcomed the Residents and the Acting Clerk.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted, from Cllr Searle-Jones, Cllr M Richmond and CC N Dixon.

2. DECLARATIONS OF INTEREST

There were no declarations of interest

3. MINUTES OF PREVIOUS MEETING

It was **AGREED** and **RESOLVED** to confirm and for Councillor Mrs C Williams to sign the minutes of the meeting held on 06 August 2012.

4. PUBLIC SPEAKING

4.1 See addendum.

4.2 See addendum.

4.3 See addendum.

5. CORRESPONDENCE

5.1 It was **AGREED AND RESOLVED** not to award a grant to the charity "Vitalise"

5.2 It was noted that the NorfolkALC AGM will be held on 01 November 2012, at County Hall.

Councillors were not available to attend and had no comments on officer candidates or resolutions for debate, to submit.

5.3 An email from NNDC dated 22 August 2012 regarding street names for the Stalham Road development was noted. Cllr P Howe to contact NNDC to ensure clarity of the street containing the title "Belaugh".

5.4 It was agreed to accept the offer from Andrew Gorton from North Norfolk Workout Group, regarding a working party to clear the Hoveton bridle path be accepted and Councillors would try to attend to assist. Cllr Mrs Williams will reply and accept the offer.

5.5 The email notification, dated 23 August 2012, which gave details of Road Closure Order and Road Works in Hoveton, were noted.

5.6 The email notification, dated 17 August 2012, which gave details of a 30mph Speed Limit and Footway conversion Order were noted.

5.7 The email notification, dated 23 August 2012 regarding the road closure in Ashmanhaugh was noted.

5.8 The letter concerning elections/co-option from NNDC as a result of the resignation of Mr W Dickson was noted. Cllr Russell suggested that the Council should try to have an election for vacancies as the number of Councillors who stood at the last election was dwindling, which could prove difficult with the appointment of Officers.

5.9 Correspondence received since 24th August 2012

Initials..... Date.....

Chair: Mrs Carolyn Williams
Crabbetts, Horning Road,
Hoveton.
NR12 8JW
01692 630367

- 5.9.1 The Chair announced that Cllr Mrs Newey has been invited to represent the Council at the Eric Bates reception on the 13th September 2012.
- 5.9.2 Flower beds. The Chair informed the Members that, following the notification to NNDC and Kier to cancel the maintenance on the flowerbed on Stalham Road, Kier had carried out the work on that one but, the Horning Road West/Tunstead Road bed had been left. The position will be rectified on the next visit, probably November. Meanwhile, the Chair proposed, and it was agreed, that she would clear the weeds from the Tunstead Road flowerbed. Cllr Howe offered to assist.

6. FINANCIAL MATTERS

- 6.1 Payments were **AGREED** and **RESOLVED** as follows:
 - 6.1.1 To pay the Clerk pay and expenses for the period August 2012 comprising:- pay **£324.09**, mileage **£6.57**, postage **£14.49**, Stationary **£7.49** and Printer Cartridges **£9.03**. A total payment of **£361.76**.
Payment of pay to be made are less tax and National Insurance contributions.
 - 6.1.2 To pay **Thinking Rural** the amount of their charges for PAYE and NIC for April 2012 in the sum of **£562.02**
 - 6.1.3 To pay the Litterpicker pay for the period August 2012. Payment of pay to be made less any tax and national insurance contributions. **£199.80**
 - 6.1.4 To reimburse Cllr Russell for payment to 1&1 Internet Limited **£ 8.96**
 - 6.1.5 To pay the Norfolk ALC subscription for 6 copies of Norfolk LINK **£ 30.00**
- 6.2 Members noted that repayment of VAT, in the sum of £5,323.24, had been received.
- 6.3 No Further requests for payment had been received.

7. PLANNING

Councillor Mrs J. Newey reported on the following applications and decisions and it was **AGREED** and **RESOLVED** by the Council as stated below:

- 7.1 **Planning Application (BA) 2012/0259/FUL** Replacement Timber Quay Headings and construction of new decked walkway Cedar Lodge, Meadow Drive, Hoveton. No objection
- 7.2 **Planning Application (BA/2012/0231/FUL)** Installation of sunblind and retrospective permission for installation of slate roof detail. Grey’s Fish and Chip Shop, The Bridge, Norwich Road, Hoveton. No Objection
- 7.3 **Planning Decision (Approved) (NNDC) PF/12/0515.** The Gables, Church Road, Hoveton. Conversion of single-storey dwelling to three self-contained supported living units and erection of outbuilding to provide office/storage and formation of vehicular access.
- 7.4 **Draft Planning Decision Notice NNDC PO/12/0350** Broads Hotel, Station Road, Hoveton. The Committee Decision of 29th June 2012 was noted.
- 7.5 **Planning Application (BA 2012/0053/TCA** Tree works, Creekside, Meadow Drive, Hoveton No Objection.
- 7.6 **Planning Decision (BA) (Approved) BA/2012/0083/FUL** Proposal to bring No 10 Greengates Hoveton back into use as a residential dwelling. No Objection.

8. STREET LIGHTING

Following confirmation from Amey, that the Council would not be invoiced until April 2013, it was **AGREED** and **RESOLVED** the Clerk should enter into a contract with Amey (Ian Hines) for the replacement of a further 35 street lights. The works would take place in February/March 2013.

9. GRANARY STAITHE

It was **agreed and resolved** that the press and public should not be excluded for this item.

(A) A bid of £30,000 had been made to, but rejected by, Norfolk Property Services (NPS). A higher bid had been receive by NPS. Cllr Russell pointed out that the highest bid would represent the current value of the land and, as such, would release the Council from the £30,000 constraint. The Chair would liaise between Melvyn Stone (NPS Valuer) and Dermott Chapman (HPC Valuer) to try to establish what would be an acceptable bid; this form of contact was common practice for land transactions such as this. It was **AGREED** and **RESOLVED** she should arrange this. The Chair said the door was not closed yet as NPS had invited two Members to meet Melvyn Stone (NPS valuer) on 10 September 2012. It was **AGREED** and **RESOLVED** that this meeting will be attended by the Chair and Cllr Richmond.

Initials Date.....

Chair: Mrs Carolyn Williams
Crabbetts, Horning Road,
Hoveton.
NR12 8JW
01692 630367

It was also **AGREED** that the Chair would contact Sue Lake (NorfolkALC) with a view to her coming to a Special Meeting in order to talk to Members about the legalities and funding of the project, as soon as possible.

- (B) Funds. The Chair informed Members that, to date, donations amounting to £11,272.30 had been received and pledges of £3,000.00. Local businesses have indicated that some further £9,500 had been promised. There were also pledges from other voluntary organisations. Cllr Howe informed Members that funding bids had been made to the Geoffrey Watling Charity and Norfolk Community Foundation. He had received responses from both, asking for further information. He had also identified other funds which could help with the on-going maintenance costs.
- (C) Cllr Russell will put an update on the website and provide the Bridge magazine with an item for the October edition. Copy to be agreed. It was **AGREED and RESOLVED** that, when information is finalised, there could be a leaflet drop to every house in the village (900), by volunteers, with a limited expenditure of £50.00, if it was thought necessary.

10 MISCELLANEOUS

- 10.1 The Chair reported that the traffic count had been carried out over the August Bank Holiday week. It was **AGREED and RESOLVED** that a cheque would be drawn, to pay the survey company, outside the meeting, as soon as the completed data is received.
- 10.2 NNDC have been notified that they have charged for the non-existent litter bin on Wroxham Bridge. Following discussion between the Clerk and Mr Scott Martin (NNDC Env Officer), the charges for emptying bins 2012/13 will now only be increased by £184.00 (ex. VAT). 2011/12 charge was £1256.30 (ex VAT) and for 2012/13 the charge will be £1440.30. (ex VAT).

11 MEMBERS MATTERS

- 11.1 Cllr Russell will draw up an article about the progress on Granary Staithe and circulate to Members for agreement. He will then put it in the Bridge Magazine and on the website
- 11.2 There were no matters for consideration at future meetings.

**The next meeting of Hoveton Parish Council
Will be held in the Jubilee Room Hoveton Village Hall
at 7.30pm Monday, 01 October 2012**

Signed Date.....

HOVETON PARISH COUNCIL

Addendum

5 PUBLIC SPEAKING

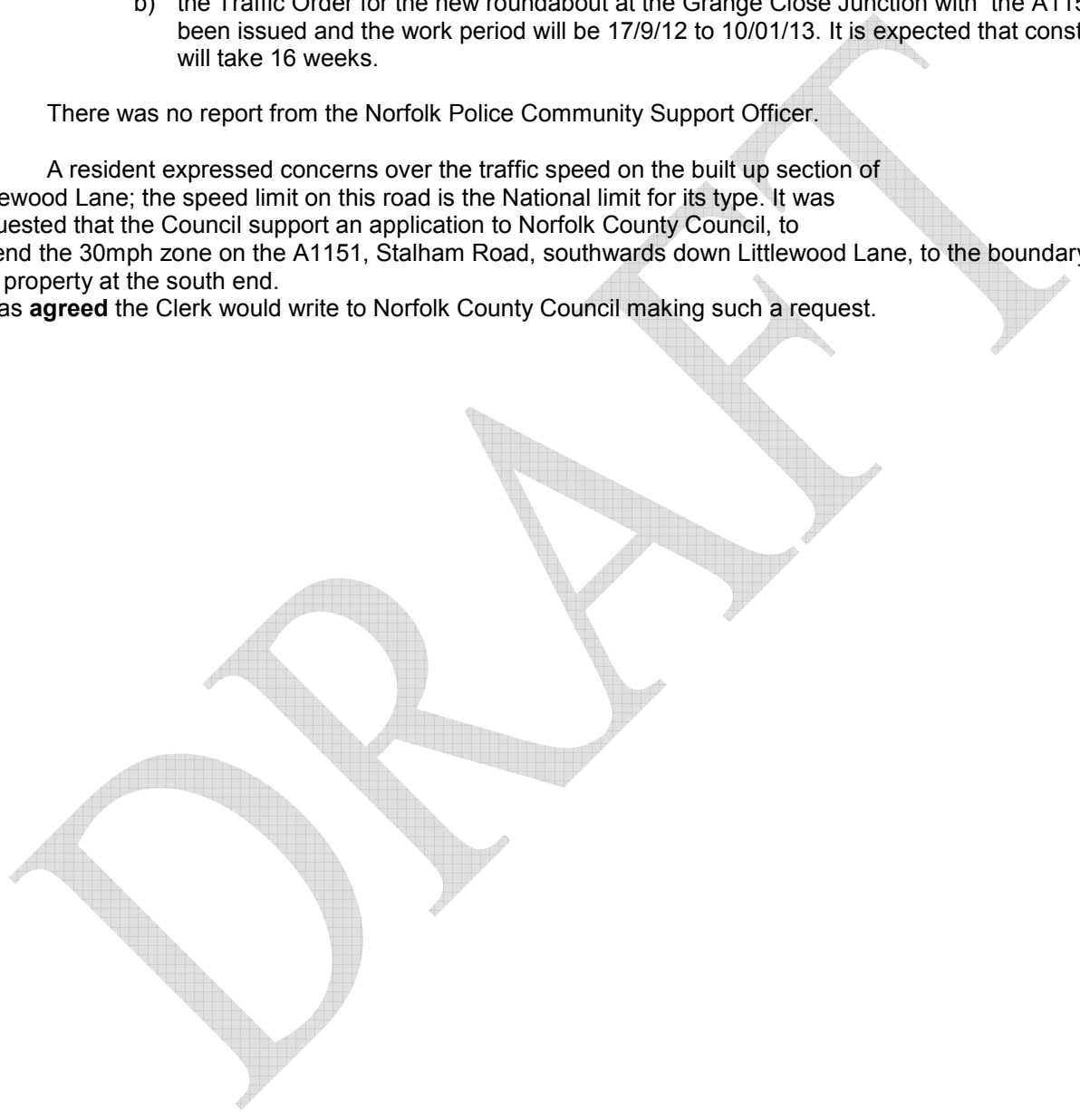
5.1 Cllr Dixon (NCC and NNDC) submitted a report stating that:-

- a) he was still awaiting the promised correspondence, from the Chair, concerning the condition of the King's Head cottage and the Waterfront Rooms.
- b) the Traffic Order for the new roundabout at the Grange Close Junction with the A1151 had been issued and the work period will be 17/9/12 to 10/01/13. It is expected that construction will take 16 weeks.

5.2 There was no report from the Norfolk Police Community Support Officer.

5.3 A resident expressed concerns over the traffic speed on the built up section of Littlewood Lane; the speed limit on this road is the National limit for its type. It was requested that the Council support an application to Norfolk County Council, to extend the 30mph zone on the A1151, Stalham Road, southwards down Littlewood Lane, to the boundary of the last property at the south end.

It was **agreed** the Clerk would write to Norfolk County Council making such a request.



Initials..... Date.....