

HOVETON PARISH COUNCIL**Minutes of the Parish Council Meeting
held on 2nd July 2012 at Hoveton Village Hall**

Present: Councillor Mrs C. Williams. (Chair of the meeting)
Councillor Mrs J. Newey.
Councillor P. Howe.
Councillor Mrs A. Howe.
Councillor M. Russell.
Councillor W. Dickson.
Councillor N. Searle-Jones.

Officer: Clive Gardner–Clerk.

Visitors in Attendance: Councillor N Dixon (District and County Councillor) (Not present throughout the meeting).
Three members of the public.

1. **APOLOGIES**
Apologies were given by Councillor M. Richmond.
2. **DECLARATIONS OF INTEREST**
There were no declarations of interest.
3. **MINUTES OF PREVIOUS MEETING**
It was **AGREED** and **RESOLVED** to confirm and for Councillor Mrs C Williams to sign the minutes of the meeting held on 11th June 2012.
4. **QUESTIONS OF THE CLERK BY MEMBERS**
The Clerk answered a question raised by Councillor Mrs A. Howe regarding the Power of Wellbeing.
5. **PUBLIC SPEAKING**
 - 5.1 See addendum.
 - 5.2 See addendum.
 - 5.3 See addendum.
6. **CORRESPONDENCE**
 - 6.1 A letter from Ms M. Hutchinson regarding the proposed roundabout A1151 Stalham Road/Grange Close was noted. The Clerk was instructed to respond.
 - 6.2 The Clerk was instructed to respond to an email and attachments dated 13th June 2012 from the Broads Authority regarding an update to the Broads Land Character Assessment.
 - 6.3
 - (a) Councillor P. Howe, Councillor Mrs A. Howe and Councillor N. Searle-Jones agreed to meet as a working group to consider the naming (after Norfolk Broads) of the roads on the proposed development on Stalham Road Hoveton.
 - (b) The Clerk drew the meetings attention to the new rules regarding Declaration of Interests. No members had a question in relation thereto.
 - (c) The Clerk drew the meetings attention to an email from Mr Vyse regarding the footpath between Horning and Hoveton where he stated in parts this was overgrown. Councillor Mrs C. Williams undertook to speak to the landowner regarding the cutting of overhanging vegetation.
 - (d) Councillor Mrs C. Williams updated the meeting regarding a resident of Stalham Road Hoveton who was concerned that certain former tenants were coming back to Hoveton. This is not the case and the resident was informed accordingly.

Initials..... Date.....

HOVETON PARISH COUNCIL

(e) Councillor Mrs C. Williams confirmed she had spoken to the chairman of Hoveton Village Hall committee about the fireworks at the Village Hall playing field on Saturday 2nd June. She was aware that there had been complaints. She told Councillor Mrs C. Williams that the hirer of the hall had engaged a professional fireworks display company. As legally required, the police had been informed in advance but the Village Hall Committee had not been informed in advance as the hirer was not obliged to do this.

7. FINANCIAL MATTERS

7.1 It was **AGREED** and **RESOLVED** as follows:

- | | | |
|----|---|-------------------|
| a) | To pay the Clerk pay and expenses for the period May 2012 comprising pay £ 251.99 mileage £2.79 , postages £ 7.70 , Stationary £ 4.79 , printer cartridges £31.75 Total payment £ 299.02 . Payment of pay to be made less any tax and national insurance contributions. | |
| b) | To pay Thinking Rural being the amount of their charges for PAYE and NIC for April 2012 in the sum of | £723.51 |
| c) | To pay Amey LG Limited £30266.46 (inclusive of VAT) being the cost of the replacement of 30 lamp posts. Such payment to be made by BACS or CHAPS | £30,266.46 |
| d) | To pay TT Jones Electrical Limited in respect of their quarterly maintenance costs and repair work. | £ 218.21 |
| e) | To pay Rotary Club of Wroxham Bure Valley being the cost of rolls, cakes, bread, sausages and burgers. | £ 205.28 |
| f) | To pay Alpha Press for the cost inclusive of VAT of printing for the Jubilee event | £ 75.00 |
| g) | To pay Anglia Litho Printers for printing Granary Staithe leaflets payment to Councillor Mrs C Williams to reimburse her for this expenditure | £ 65.00 |
| h) | To pay the Litterpicker pay for the period May 2012. Payment of pay to be made less any tax and national insurance contributions. | £ 199.80 |

7.2 There were no further requests for payment.

8. PLANNING

Councillor Mrs J. Newey reported on the following applications and decisions and it was **AGREED** and **RESOLVED** by the Council as stated below:

- 8.1. (a) **Planning Decision (Refusal) (BA) 2012/0165/FUL**. Proposed conservatory Wildwood, Brimbelow Road Hoveton. Noted.
 (b) **Planning Application (NNDP PF/12/0216)** Amended plans in respect of application for two storey Dwelling with accommodation in roof space land adjacent to 28 Waveney Drive Hoveton. No Objection.

9. LITTER

It was **AGREED** and **RESOLVED** to receive a report on the litter collection in Hoveton at the next meeting.

10. STREET LIGHTING

- 10.1 A letter from TT Jones Electrical Limited dated 15th June 2012 regarding repairs and electrical testing. was considered and It was **AGREED** and **RESOLVED** that no further action be taken at this stage. The Clerk was asked to obtain a quotation from Amey to provide both 25 and 35 new replacement footway lights.
- 10.2 It was **AGREED** and **RESOLVED** to approach NCC to request that they provide and maintain footway lighting on the proposed development at Stalham Road Hoveton.

Initials..... Date.....

HOVETON PARISH COUNCIL

11. GRANARY STAITHE

11.1 Councillor W. Dickson updated the meeting and confirmed that there would be available at the next meeting for approval a proposal to go to NCC by their required submission date.

11.2 The meeting considered correspondence from Nick Walmsley regarding Granary Staithe.

It was **AGREED** and **RESOLVED** not to take the matters further in that respect. Councillor Mrs C. Williams agreed to email Nick Walmsley to inform him of the Council's decision.

11.3 It was **AGREED** and **RESOLVED** not to apply for a grant from Roy's of Wroxham Limited Recycling Credits Fund.

11.4 There were no other matters of process in relation to this matter.

12. CODE OF CONDUCT

12.1 The current provisions relating to the Code of Conduct and the obligations upon Councillors were noted.

12.2 It was **AGREED** and **RESOLVED** to adopt the Code of Conduct based upon that drafted by NALC and produced to the meeting.

13. FORMER RAF COLTISHALL SITE

The position was noted but no further action to be taken for the time being.

14. MISCELANEOUS

14.1 It was **AGREED** and **RESOLVED** to make a without prejudice offer of payment of £350.00 in full and final settlement of an account for work carried out in the parish by K Buck for £410.00.

14.2 Councillor Mrs C. Williams explained that she had been able to obtain quotes for a traffic survey of £500.00 (NCC) and £275.00 from each of two other organisations. The traffic count would take place sometime around the August Bank Holiday 2012. It would take a week and would be followed by a report from the organisation carrying out the survey. It was **AGREED** and **RESOLVED** to proceed with either of the organisations offering to undertake the survey at £275.00. Councillor Mrs C. Williams agreed to organise this.

13. MEMBERS MATTERS

13.1 There were no items for inclusion in the Bridge Magazine other than those already discussed.

13.2 There were no items for consideration at future meetings other than those already discussed

The meeting ended at 10.10 pm

**The next meeting of Hoveton Parish Council
Will be held in the Jubilee Room Hoveton Village Hall
at 7.30pm
Monday 6th August 2012**

1124

Signed..... Date.....

HOVETON PARISH COUNCIL

Addendum

5. PUBLIC SPEAKING

5.1 (a) Councillor N Dixon mentioned that he did not think he had heard in response to the inspection by the Parish Council of the buildings on Station Road to the work carried out by the Orchid Group. Councillor Mrs C. Williams said she would forward the correspondence to him. Councillor N Dixon said he would attempt to persuade them to carry out further work. (b) Councillor N Dixon offered to circulate an A4 summary of the main provisions of the Localism Act 2011 which the Council agreed would be helpful. (c) In relation to the proposed purchase of the RAF Coltishall site by Norfolk County Council Councillor N Dixon stated that Norfolk County Council has proposed to purchase this as they did not think alternative bids were deliverable and NCC did not want to see the site lie remain undeveloped. He expressed the view that there was considered to be a considerable amount of value in the site.

5.2 The PCSO Laura Bennett gave her apologies for not attending the meeting and her report was read to the meeting.

5.3 There were concerns expressed by two members of the public over certain aspects of the configuration of the proposed roundabout on Stalham Road. It was also reported there had been a further accident at the junction of the Doctors Surgery and Stalham Road. Councillor N Dixon confirmed he would be happy to pass on their comment to the appropriate people at NCC.

Initials..... Date.....