

HOVETON PARISH COUNCIL

**Minutes of the Parish Council Meeting
held on 2nd April 2012 at Hoveton Village Hall**

- Present: Councillor Mrs C Williams. (Chair of the meeting)
Councillor Mrs J Newey.
Councillor P.Howe.
Councillor Mrs A. Howe
Councillor M. Russell.
Councillor M. Richmond.
Councillor W. Dickson.
Councillor N. Searle-Jones.
- Officer: Clive Gardner–Clerk.
- Visitors in Attendance: Councillor N. Dixon (District and County Councillor) (Not present throughout the meeting)
A member of the public
3 representatives from Wroxham Parish Council

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

Councillor P.Howe declared an interest in items 6.2 and 6.3.

3. MINUTES OF PREVIOUS MEETING

It was **AGREED** and **RESOLVED** to confirm and for Councillor Mrs C Williams to sign the minutes of the meeting held on 5th March 2012.

4. QUESTIONS OF THE CLERK BY MEMBERS

There were no questions of the Clerk.

5. PUBLIC SPEAKING

5.1 See addendum.

5.2 See addendum.

5.3 See addendum.

6. CORRESPONDENCE

6.1 A letter from United Norwich Kidney Patients Association dated 15th March 2012 requesting a Grant was noted.

6.2 An email from Mark Wilkinson (The Canoe Man) dated 17th March 2012 regarding signage was considered. It was **AGREED** and **RESOLVED** that the Clerk should respond to him pointing out that insofar as he wanted to put a board on the pavement he should approach NCC as Highway Authority but on the basis that Hoveton Parish Council should be consulted over the positioning of the same and that street furniture should not be used to secure the board. He should also be advised that the fence to which the Parish Notice Board was affixed was not in the Parish Council's control and if he wished to put up a notice on the fence he would have to approach the owner of the fence.

6.3 A letter from George W. Clark dated 20th March 2012 regarding the Council's response to consultation in respect a planning application made by Bewilderwood reference (BA)

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2012/0038/FUL was considered. It was **AGREED** and **RESOLVED** that the Clerk was to respond to Mr Clark saying that the contents of his letter were noted but that the Council took every effort to consider the planning application including a site visit and that the fact that Mr Clark and the Council approached the matter in different ways did not mean that either was wrong. The Council had to consider every planning application on its merits and in accordance with planning principles for the benefit of Hoveton as a whole.

- 6.4 It was **AGREED** and **RESOLVED** that a working group containing members from Hoveton and Wroxham should be set up to deal with specific issues on an ad hoc basis. The Chair of Wroxham PC agreed to consider this and to respond to the Hoveton PC Chair with proposals. It was also **AGREED** and **RESOLVED** that each Council should through their Clerks send each other agendas and minutes of their meetings.
- 6.5 A letter from NNDC regarding an energy event was noted.
- 6.6 (a) Council members noted that the cost of emptying refuse bins was to increase from .85 pence to £1.65 per empty and £2.80 to £3.65 for dog bins. This was considered a very heavy increase. Councillors Mrs C Williams and Mrs A Howe agreed to arrange to see NNDC regarding the matter and report back to the Council.
 (b) Councillor Mrs A. Howe and the Clerk agreed to attend an event on Localism and Planning to be held at NNDC offices at 5.30pm on 25th April 2012. The Clerk will make the arrangements.

7 FINANCIAL MATTERS

7.1	It was AGREED and RESOLVED that the following payments be made:	£
	a) Clerks pay and expenses (subject to deduction of tax and NIC's)	747.12.
	b) To pay Broadland Computers being the cost of advice regarding the operation of the updating of the Council's lap top.	24.00.
	c) Thinking Rural being the amount of their charges for PAYE and NIC.	598.66
7.2	It was AGREED and RESOLVED to pay the wages of the litter picker (subject to deduction of tax and NIC's).	133.20.
7.3	To make the following payments in respect of Celebrate Hoveton 2011:	
	(a) to Woodbastwick Church.	10.00.
	(b) to St. Elizabeth Hospice.	10.00.
7.4	To make a payment to the Society of Local Clerks being the annual membership fee and joining fee.	105.00.
7.5	(a) It was AGREED and RESOLVED to pay P Hannant for work to Riverside Park	105.00.
	(b) It was AGREED and RESOLVED to pay NALC for the membership fee	278.95.
	(c) It was AGREED and RESOLVED to pay Hoveton Village Hall	56.25.

8. PLANNING

Councillor Mrs J. Newey reported on the following applications and decisions and it was **AGREED** and **RESOLVED** by the Council as stated below:

- 8.1 **Planning Decision Refusal (BA) 2011/0401/COND.** Removal of condition 3 previous planning permission BA/2005/1276/HISTAP to allow permanent residential use 1 Crabbetts Horning Road Hoveton. Noted.
- 8.2. **Planning Application (BA) 2012/0080/FUL.** Realignment and replacement of quay heading (retrospective) Barnes Brinkcraft Limited Riverside Road, Hoveton. No objection.
- 8.3. **Planning Application (BA) 2012/0086/FUL.** Restoration of spit using newly created reed bed Salhouse Broad Lower Street, Salhouse Broad made by Henry Cator. No Objection.
- 8.4. **Planning Application (NNDC) PF/12/0334** Variation of condition 2 planning application 11/1335 to permit erection length of rear extension and revised door/window arrangement. Sunpatch 22 Church Road Hoveton. No objection.
- 8.5. **Planning Application (NNDC) PO/12/0350** Demolition and erection of 17 apartments with car parking below. Broads Hotel Station Road Hoveton. No objection but the Clerk was instructed to

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draw to the attention of NNDC the following:

(a) That a condition should be imposed requiring the owner to demolish the building and secure the site within 12 months.

(b) That provision should be made for a payment to Hoveton Parish Council of a sum of money to assist with the cost of replacement of street lamps in Hoveton.

(c) That the Council had concerns over the height of the development in comparison with surrounding buildings and the possible erection of a building of similar height on the other side of the road which already had planning permission. NNDC should be asked to consider this view.

8.6. The Council's approved the letter drafted by Councillor Mrs C Williams to the Broads Authority regarding the Local Development Framework Site Specific Policies.

8.7. (a) **Planning Application (NNDC) PF/12/0084 Approved.** Installation of acoustic louvres Telephone Exchange Church Road Hoveton. Noted.

(b) **Planning Application (NNDC) PF/12/0216.** Erection of detached two storey dwelling with accommodation land adjacent to 28 Waveney Drive Hoveton. No objection.

9. STREET LIGHTING

It was **AGREED** and **RESOLVED** that this matter to be adjourned to a later date.

10. ADMINISTRATION

It was **AGREED** and **RESOLVED** that the following documents were approved:

(a) **10.1** The maintenance and repair plan for 2012/2013.

(b) **10.2** The revised asset register for 2012/2013

11. MISCELLANEOUS

11.1 Councillor M Russell reported that Norfolk Property Services had agreed that they would not charge for the granting of the license for the use of Granary Staithe. He confirmed that grant of £200.00 towards the event had been secured. It was **AGREED** and **RESOLVED** that Rotary and Lions should be reimbursed costs for the event as and when they were incurred subject to the production of receipts. It had now been confirmed that the Council's insurance would not cover the Lions and Rotary.

11.2 It was **AGREED** and **RESOLVED** that 7 benches/seats in Hoveton would be refurbished at a cost of £335.00 for all of them. Other quotations had been obtained which were £600.00 for all benches and £250.00 for each bench. Councillor Mrs C Williams reported she had been quoted a cost of £195.00 for repair work to the village sign and subject to obtaining a sponsor for such work.

11.3 It was **AGREED** and **RESOLVED** that the subject of a Neighbourhood Plan be adjourned for discussion with Wroxham Parish Council.

11.4 It was reported by Councillor Mrs C Williams that Chris Wood from the Bittern Line had agreed to attend the Annual Parish Meeting. It was **AGREED** and **RESOLVED** that the subjects for the evening should be the Bittern Line, Granary Staithe and an introduction to Neighbourhood Plans. It was **AGREED** and **RESOLVED** that the Chair of Wroxham Parish Council should be invited. Councillor Mrs C Williams and Councillor W Dickson would prepare an advertisement/article on the event for the Bridge Magazine.

11.5 The disposal of the glass fronted bookcase (of nil value) by Councillor Mrs C Williams was noted. Councillor Mrs C Williams reported she had taken it to the Lions furniture sale but it was refused, advertised it for sale at £25.00 but received no offers, taken it to the sale rooms at Diss who refused to take it and then took it to the refuse disposal depot who put it aside for recycling.

12. GRANARY STAITHE

It was **AGREED** and **RESOLVED** under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public on the basis that the discussion involved sensitive business matters.

12.1 Councillor M Richmond updated the meeting on progress.

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12.2 Outlined the progress to be made on the matter over the next month.

12.3 Further proposals were discussed.

13. MEMBERS MATTERS

13.1 No items for inclusion in the Bridge Magazine were needed other than those already discussed

13.2 There were no other matters for consideration at future meetings

The meeting ended at 10.15 pm

**The next meeting of Hoveton Parish Council
Will be the Annual Meeting of the Parish Council held in the Jubilee Room
Hoveton Village Hall
at 7.30pm
Monday 14th May 2012**

**The Annual Parish Meeting will be held in Hoveton Village Hall at 7.30pm on
11th May 2012.**

Signed Date

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Addendum

5. PUBLIC SPEAKING

- 5.1** Councillor N Dixon stated that Orchid Group said they had completed the work on the Waterside Rooms and he wanted to know if the Council were satisfied with what have been done. The mood of the meeting was what had been done had not made any material difference to the appearance of the building. Councillors N. Searle-Jones and W. Dixon agreed they would inspect and liaise with Councillor N Dixon over the matter. Councillor N. Dixon gave his apologies for the next meeting.
- 5.2** The PCSO Laura Bennett gave her apologies for not attending the meeting and the Clerk read her report to the meeting.
- 5.3** The Chair of Wroxham Parish John Halford and his colleagues spoke. John Halford expressed a view that the two parish Councils should meet and co-operate more over matters of mutual interest. He proposed a group of Councillors from each Council should meet as and when necessary. The cost of running such a group should be shared between the Councils on an equal basis.

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